



The Surname Society

Minutes of Committee Meeting held online on Saturday, 2021 May 15, 5 pm BST

Present: Kirsty Gray (Chair, UK), Phyl Fanning (Treasurer, UK), Kai Poppe (Webmaster, Germany), Lynda Chiotti (Secretary, Canada), Gary Barton (US)

Absent: Melanie Harries, (UK), Theresina Lloyd (US)

Agenda Item	Discussion	Action
<i>Minutes & Actions Arising</i>	Minutes accepted. Privacy policy and membership form changes are almost done. 2021/01 PF and KP (See below under Other Business.) Software invoice payment is in progress to KP.	
<i>Postholder Reports</i>	Finance: PF discussed his accounts statement to end of April (see attached).	
	Webmaster: KP reported a slight technical issue that is being resolved. All AGM videos are now uploaded to the site.	
	Editor: No report from Scribbler editors, but KP has placed the latest issue on the website.	
	Social Media: GB has been posting once a week to Facebook. KG reported that the Twitter password is unknown; resolution in progress with its tech support. KG will pass it on to TL when available.	2021/24 KG
<i>Webinars</i>	KG is still trying to get Mags Gaulden to present for June. Melissa Barker is confirmed for August to speak on US National Archives. GB suggested getting someone from ISOGG for the panel in July.	
<i>Conference</i>	Conference 2022 theme was discussed: free sites for sources. KG agreed to approach Family Search, FreeBMD, Trove, and speakers for Canada for the conference.	2021/31 KG
	KP will seek someone to discuss the German Palatinate.	2021/32 KP
<i>Job Descriptions</i>	There was discussion of current job descriptions. LC will send editable versions to all incumbents for review.	2021/33 LC

<i>Other Business</i>	There was discussion of the privacy policy update, which requires the office of Data Protection Officer. LC will ask Mandy if she is willing to take on the role as part of Membership.	2021/34 LC
	KG will finalize the policy and membership form to make it look good.	2021/35 KG
	KP will replicate the form fields online with checkbox for privacy.	2021/36 KP
	PF was asked to provide member numbers for each committee meeting.	
<i>Future Meetings</i>	Jun 19, 5 pm BST Jul 17, 5 pm BST Aug 21, 5 pm BST	
<i>Adjournment</i>	Adjourned 6:15 pm BST	

The Surname Society

Barclays

Balance carried forward from year end	£4,441.39
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Income

Membership	£40.00
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Total Income	£40.00
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Transfer from Paypal Account	£500.00
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Expenditure

Federation of Family History Societies	£119.70
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Information Commissioner	£35.00
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Total Expenditure	<u>£154.70</u>
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Balance	£4,826.69
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Balance at bank at 25th April 2021	£4,826.69
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Accounts to the end of April 2021

Paypal		Total monies held	£5,127.53
Balance carried forward from year end	£368.00	Liabilities	£104.14
Income		Net worth	£5,023.39
Membership	£335.00		
My Heritage	£131.05		
Total Income	£466.05		
Transfer to Barclays Account	£500.00		
Expenditure			
Charges	£28.21		
Refund double payment for membership	£5.00		
Total Expenditure	£33.21		
Balance	£300.84		
Balance in Paypal at end of April	£300.84		